

**Government of India
Ministry of Finance
Department of Revenue
Directorate of Logistics
4th Floor, 'A' Wing, Lok Nayak Bhawan,
Khan Market, New Delhi-110511
Phone: 24693529, Fax: 24697497**

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR ENGAGEMENT OF CONSULTANT IN
DIRECTORATE OF LOGISTICS, NEW DELHI**

EOI No. 01/2017

DATE: 10.10.2017

Period during which the EOI document will be available on website www.cbec.gov.in ; www.dolcbec.gov.in and www.eprocure.gov.in	Time 12.00 Hrs, Dated 10.10.2017 Time 13.00 Hrs, Dated 09.11.2017
Closing date and time for receipt of EOI online	Time 13.00 Hrs Date 09.11.2017
Place of receipt of EOI	Online www.eprocure.gov.in
Last date for submission of completed EOI document	Time 13.00 Date 09.11.2017
Time and date of opening of EOI	Time 15.00 Hrs Date 10.11.2017
Place of opening of EOI	Online at www.eprocure.gov.in Directorate of Logistics, 4 th Floor, 'A' Wing, Lok Nayak Bhawan; Khan Market, New Delhi 110511

Government of India
Ministry of Finance, Department of Revenue
Central Board of Excise and Customs
Directorate of Logistics
4th Floor, 'A' Wing, Lok Nayak Bhawan,
Khan Market, New Delhi - 110003 (India)
Phone: 011 24693529 Fax: 011 24697497

INVITATION FOR EXPRESSION OF INTEREST

Dated 10.10.2017

Directorate of Logistics, New Delhi invites Expression of Interest (EOI) for engaging Consultant

1. The Directorate of Logistics, Customs & Central Excise, New Delhi is involved in procurement, deployment and maintenance of anti-smuggling equipments required by the field formations of Central Board of Excise and Customs. The Directorate proposes to engage one (1) Consultant to assist it in dealing with techno-commercial matters relating to procurement and maintenance of such equipments.
2. Expressions of interest are invited from the individuals (Indian Citizens) having extensive experience/expertise in the field of Radiation Technology with atleast 5 years experience in preparing technical specifications of and in procurement, installation & commissioning of anti-smuggling equipments based on Non -Intrusive Inspection techniques, such as X-rays based Scanners and other analytical equipment / instruments based on Radiation Technology etc.
3. The detailed proforma - Annexure 'A' giving broad scope of work, eligibility and qualification requirements can be downloaded from www.eprocure.gov.in, www.cbec.gov.in and www.dolcbec.gov.in.
4. The Consultant shall be paid a fixed monthly remuneration of Rs. 50,000/- (Rupee Fifty Thousand Only). Other terms & conditions of employment are at Annexure 'B'.
5. Expression of Interest, with detailed CV and documents in support of claims made therein, should be uploaded on <https://eprocure.gov.in/eprocure/app>. latest by 09.11.2017(1300 hrs) in format specified- Annexure 'C'. All supporting documents should be self attested.

Notes:-

1. Duration of consultancy assignment will initially be for a period of one year and thereafter such further extensions (upto a total maximum period of three years), as may be considered necessary in the absolute discretion of the Competent Authority, may be granted on same terms and conditions.
2. Respondent should be in good health and should be able to undertake out of town journeys, whenever required. A certificate from Government Hospital confirmimg the health status of the applicant should be attached.
3. The responses/offers received shall be evaluated on the basis of experience & qualification of the respondent (technical offer). The criteria and method of evaluation of offers received is indicated in Annexure 'D'. Supporting documents may be called for verification at the stage of evaluation.

(COMMISSIONER)
Directorate of Logistics

Annexure: 'A'

Sl. No.	Broad scope of work involved	Preferred qualification/experience of the consultant
1.	Advise the Department on framing of technical specifications, carrying out technical evaluation of bids, consultation during FAT/SAT, supervision of installation & commissioning process, consultation in respect of maintenance issues etc.	1. B.Tech or equivalent degree in relevant field/subject. 2. Extensive experience in the relevant field with atleast 5 years experience in preparing technical specifications of and in procurement, installation & commissioning of anti-smuggling equipments based on Non-Intrusive Inspection Technologies such as X-ray based Scanners and the analytical equipment/instruments based on radiation technology etc. and should have executed atleast 3 similar works in past 5 years.

Terms & Conditions of Engagement

1. The Consultant shall be engaged initially for a period of one year. Thereafter, such further extensions, as may be considered necessary in the absolute discretion of the Competent Authority, may be granted on same terms and conditions, subject to a total period of engagement of 3 years. The period of engagement, including extended period if any, may be curtailed at any time without assigning any reason whatsoever.
2. A fixed remuneration of Rs. 50,000/- (Rupees fifty thousand only) shall be paid on monthly basis subject to satisfactory performance. No request for increase in remuneration shall be entertained.
3. The assignment is on part time basis.
4. The headquarters of the Directorate are at New Delhi and work in respect of projects undertaken is spread at several locations across the country. The Consultant shall be required to travel to Delhi and such other locations, as per requirement, for meetings, consultation, inspection etc.
5. The Directorate of Logistics shall make arrangements for air travel (by cheapest fare in economy class) of the Consultant as per requirement. Expenditure towards boarding & lodging at a Government / PSU / Autonomous Body Guest House shall be reimbursed on actual basis upon submission of bills / vouchers in original. Wherever, it is not possible to avail facilities of such Guest House, the Directorate of Logistics may make arrangements for a stay at a decent hotel and reimburse the expenditure on actual basis, subject to a maximum of Rs. 4500/- per night.
6. All correspondence between Directorate of Logistics (or by any other office / vendor / entity at the instance of Directorate of Logistics) and the Consultant shall be privileged. The Consultant shall also be required to maintain absolute confidentiality in respect of all material / information / data that may come to his knowledge in the course of his engagement. Any breach of confidentiality / disclosure of privileged information to third parties shall lead to cancellation / curtailment of assignment, besides any other action, including legal action that the Directorate may take in its discretion.
7. The Consultant shall at all times ensure that there is no Conflict of Interest of this assignment with any other affairs of his. Towards this end, he will not be permitted to take up any assignment whatsoever with any private entity.

**APPLICATION FOR ENGAGEMENT AS TECHNICAL CONSULTANT IN DIRECTORATE OF
LOGISTICS, CBEC, NEW DELHI**

Name			
Date of Birth			
Father's Name			
Nationality			
Address (Permanent)			
Address for Correspondence			
Email / Phone Number			
PAN / UID Number			
Educational qualifications: <ul style="list-style-type: none"> • Degree • Academic institution graduated from • Year of graduation • Specialization (if any) Professional certifications (if any)			
Note: Please attach additional sheet if required and attach copies of degrees and testimonials			
Languages known			
Current profile			
Total years of experience			
Detailed role and responsibility			
Experience details (Please attach separate sheet, if required)	Name of Organisation / Project	From	To
Number of Years of relevant experience			

Professional Experience details (project-wise): <ul style="list-style-type: none"> • Project name • Client • Key project features in brief • Location of the project • Role • Responsibilities and activities • Duration of the project (Please attach separate sheet, if required)	
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2. I hereby declare that I am in good health and would be able to undertake out of town journeys, wherever required. A copy of Certificate No. _____ dated _____ obtained from _____ (Name & Address of the Govt. Hospital) to this effect is attached.

3. I, unconditionally accept all terms and conditions of engagement as brought out in Annexure - B of the request for EOI.

4. I hereby declare that whatever is stated hereinabove is true and correct and nothing has been hidden or concealed.

Date:

Signature
(Applicant's Name)

Evaluation of Offers

The offers, that are complete in all respect, shall be evaluated by an Evaluation Committee keeping in view following criteria. The offers that are incomplete or are received after due date are liable to be rejected summarily.

Evaluation

1. Technical offers will be evaluated on a scale of 100. 20, 40 & 40 marks shall be assigned to Qualification, Experience & Project executed, respectively.
2. 50% marks shall be assigned to the candidates satisfying the minimum eligibility criteria. To illustrate, a candidate possessing minimum qualification of B. Tech. or equivalent degree shall be assigned 10 out of 20 marks in respect of Qualification. Similarly, the candidates possessing 5 years' experience and having executed 3 similar works shall be assigned 20 marks each out of the maximum 40 marks each under the respective criteria.
3. The candidates possessing higher qualification, having more experience or having executed more projects than minimum prescribed shall be assigned higher marks. For this purpose, the Evaluation Committee shall follow intelligible and objective criteria.
4. The Directorate reserves the right to call the candidates, if considered necessary, alongwith original documents.

The offer of the candidate obtaining highest Total Marks shall be considered the best Offer.