

**SPEED POST**

**DIRECTORATE OF LOGISTICS**

**Customs & Central Excise**

**4<sup>th</sup> Floor, 'A' Wing, Lok Nayak Bhawan, Khan Market, New Delhi – 110511**

F.No. 203/4/2018-MO

Dated the **29** May 2018

To,

**Commissioner of Customs (Preventive)**

Mumbai/Kolkata/Jamnagar/Cochin/Shillong /Bhubneshwar/Vijayawada

**Commissioner of Customs,**

Tiruchirapalli/Goa/Pune/Vishakapatnam/ Ahmedabad/ Kandla/

Mangalore/Chennai-III

Sir,

**Subject: Transfer Policy of Group 'B' Staff of Marine Wing of CBIC-  
Regarding.**

The Transfer Policy in respect of Group 'B' staff of Marine Wing of CBIC is enclosed herewith. It is requested that the same may please be circulated among all concerned.

2. This issues with the approval of Member (Customs), CBIC.

Encl: as above

Yours faithfully,



(Cdr. Kamal Marjara)

Additional Director (Marine)

Copy to: Assistant Director (Marine) Jamnagar/ Chennai-III/ CMHQ Mumbai

**Transfer Policy for Group "B" Officers of Marine Wing under Central Board of Indirect Taxes & Customs, Department of Revenue**

The Marine Wing of CBIC, operates out of 16 Commissionerates (including certain Divisions under them), Directorate of Logistics (DoL), including CMHQ (Mumbai). The sanctioned strength of Group 'B' cadre of the Marine Wing is as under, which is distributed amongst the Commissionerates and DoL, including CMHQ :-

(i)	Skippers	-	46
(ii)	Engineer (Marine)	-	47
(iii)	Engineer (Electrical)	-	06
(iv)	Engineer (Hull)	-	04
(v)	Stores Officer	-	01

Directorate of Logistics is the cadre controlling authority for the Gp 'B' cadre of Marine Wing. This policy lays down norms for transfer and posting of Group 'B' officers.

**1. Objective:**

This policy aims at ensuring appropriate exposure to the Group 'B' officers under different working conditions at different locations to hone their material as well as man management skills. At the same time, it seeks to ensure that the officers are regularly rotated so as to avoid development of vested interest. It is also the endeavour that the transfer should not be so frequent as to create work related difficulties.

**2. Tenure:**

- (i) An officer shall not be allowed a tenure of more than 5 years of continuous stay in a Commissionerate / DoL, including CMHQ.
- (ii) Officers shall usually not be allowed a cumulative stay (with or without break) of more than **18 years** at one station.
- (iii) For the purpose of continuous/cumulative stay, posting at different divisions of a Commissionerate shall be counted together as one station.
- (iv) For the purpose of continuous/cumulative stay at one place tenure at Group 'C' level, shall also be counted.
- (v) The Stores Officer by virtue of the stores being located at Mumbai, will be out of the ambit of this policy, till further orders.

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**3. Posting on Promotion:**

An officer shall be usually posted out on promotion.

**4. Placement Committee:**

Transfer/posting of Group 'B' officers of Marine Wing will usually be made once in a year (during April to June) every year. The proposal in this regard shall be submitted for the consideration of Commissioner, Logistics, by a Placement Committee consisting of the following:-

- |       |                                  |            |
|-------|----------------------------------|------------|
| (i)   | Addl. Director (Marine)          | : Chairman |
| (ii)  | Deputy Commissioner (from DoL) * | : Member   |
| (iii) | Assistant Director (Marine)*     | : Member   |

\* - to be nominated by Commissioner, Logistics

**5. Other:**

- (i) The Competent Authority may on administrative grounds transfer any officer at any time.
- (ii) An officer, who is scheduled to retire within 2 years, shall normally not be disturbed from the present place of posting.
- (iii) An officer whose children are studying in 10<sup>th</sup> and 12<sup>th</sup> class shall usually not be disturbed from the place of posting for that year.
- (iv) Guidelines issued by the Central Government, from time to time, in respect of transfer / posting on compassionate grounds, spouse, medical and persons with disability etc. shall apply ipso-facto.

This policy shall be implemented with immediate effect.